



Value-Based Purchasing (VBP) Assistant Director – Long-Term Services and Supports (LTSS) Quality, Accountability & Innovation Unit

Status: Executive Service*

***Note:** An Executive Service employee serves at the pleasure of the Appointing Authority. As such, if conditions arise such as work curtailment or unavailability, sub-standard work performance, poor attendance or conduct, termination of employment may occur. Further, individuals hired into this open position(s) will not have a right to appeal, or standards for the application of disciplinary procedures applying to regularly appointed employees that have achieved career status do not apply to executive service appointed employees.

OVERVIEW

Under general supervision of the Director of VBP – LTSS Quality, Accountability & Innovation

The VBP Assistant Director's primary responsibilities include general oversight of all LTSS payment reform initiatives, which involve developing payment structures for providers driven by quality improvement performance indicators and outcomes that align with core program values; development of policy and program guidelines; communication and collaboration with key partners; and management of staff. To accomplish these functions, this position requires strong data aggregation and analysis skills, the ability to develop a thorough knowledge base of State administrative rules and policies relevant to VBP, strong skills in policy development and analysis and communication, as well as program leadership and staff management capabilities,

(State Classification Managed Care Program Manager 2)

Primary Roles and Responsibilities:

- Retrieve information from VBP data sources and validate its accuracy and completeness
- Maintain and update VBP data sources
- Utilize existing or proposed methodologies to generate reports and analysis based on VBP activities
- Assist in the development of tools, processes, and reports to improve the efficiency of VBP activities
- Assist in the development of policy, rules, and protocols related to VBP
- Assist in the development and review of solicitation specifications based upon internal and external information
- Assist in the organization and leadership of stakeholder, reconsideration, and other meetings as required
- Communicate with stakeholders, providers, TennCare Staff, and others as required
- Draft and disseminate memoranda and other key information related to VBP activities
- Function as a technical resource for other audit and compliance activities as needed
- Engage in routine oversight of VBP staff and activities

QUALIFICATIONS

Education and Experience:

- Bachelor's Degree in a field relevant to data aggregation and analysis such as Mathematics or Statistics, or a Bachelor's Degree in an unrelated field, but with four or more years' experience conducting data aggregation, analysis and policy review.

Preferred Requirements:

- Experience with data analytics and program management
- Experience with LTSS preferred, but not required
- Intermediate to advanced Excel skills with the ability to analyze and summarize data through the use of formulas and pivot tables as well as proficiency and comfort with other Microsoft Office products
- Experience with policy development and policy analysis, especially concerning quality improvement and provider payments
- Strong communication skills with the ability to provide solutions through critical thinking
- Demonstrated management and leadership skills

Job Location: Nashville, Tennessee

How to Apply: Qualified candidates should send a cover letter, resume, and references to Meghann.Galland@tn.gov with subject line "Application: VBP Assistant Director". References will not be contacted until successful completion of interview.

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.